

QuadCare Registration Form

\$75.00 per child registration fee

Center Location Preferred (circle one): **Sussex** **Lomira**

Please fill out a separate form for each child.

State law requires all lines be filled out completely. Parents are required to inform us in writing of any changes.

Child's Last Name	First	Middle	Nickname	Sex	Date of Birth
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Street Address	City	State	Zip Code	Phone w/ area code
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Father/Legal Guardian Full Name	clock number (if Quad employee)	employer/address or user name & pager number	work phone / cell phone
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Mother/Legal Guardian Full Name	clock number (if Quad employee)	employer/address or user name & pager number	work phone / cell phone
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Authorized Escort

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Emergency Contact 1 (other than parent)	Relationship (may not duplicate numbers between contacts)	Work/Home/Cellular Number
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Authorized Escort

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Emergency Contact 2 (other than parent)	Relationship (may not duplicate numbers between contacts)	Work/Home/Cellular Number
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Authorized Escort

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Emergency Contact 3 (other than parent)	Relationship (may not duplicate numbers between contacts)	Work/Home/Cellular Number
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Doctor's Name	Full Address	Phone Number with area code
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Referral Incentive ~ How did you hear about us? Newspaper Advertisement _____ Newspaper Article _____ Marquee _____ Flyer _____
Friend/Relative (please name) _____ Other _____

Signature (parent or guardian)	Date
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Circle Appropriate Family Status: Married Divorced Widowed Guardian Single Other _____

Please sign each statement below, both parents signatures are required... failure to do so may result in termination of enrollment

Deductions: (Quad employees) Your tuition will be deducted by payroll in one of two ways, or through a combination of both:

- **Using Pre-Tax Dollars:** Pre-Tax Dollars will be deducted from the weekly paycheck and applied towards tuition. If you choose this method of payment you must sign up for this program in November of each year during Open Enrollment or if a change in family status has taken place. Forms are available in Employee Services or by contacting the ESconnection at 1-866-275-3737 or ESconnection@qg.com.
- **Regular Payroll deduction:** After Tax Dollars will be deducted from the weekly paycheck and applied to your tuition. The dollar amount specified can be changed throughout the year. A Form may be obtained in your Daycare Center office, Employee Services or by contacting the ESconnection.

Payments:

- Community parents are required to have tuition payments paid prior to services.

I understand my bill must remain current in order for my child to continue attending QuadCare.

Father's Signature	Date	Mother's Signature	Date
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I give permission for my child to attend fieldtrips, and be photographed both on fieldtrips and at QuadCare facilities.
I understand the photographs may be used for any lawful purpose, including but not limited to advertising.

Father's Signature	Date	Mother's Signature	Date
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I have received a copy of the QuadCare guidelines, tuition schedule & payment guidelines and agree to abide by all QuadCare policies. I understand a copy of "Wisconsin Rules for Licensing Day Care Centers" is available for my review in the center's office.

Father's Signature	Date	Mother's Signature	Date
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Desired Start Date _____ * Schedule: MTWRF / MTW / RF * Arrival Time _____ * Departure Time _____ updated: 9/14